

Work Session
November 17, 2003
S-6100 South Park Avenue
Hamburg, N.Y. 14075

Supervisor Hoak calls the meeting to order at 6:00 p.m.

Roll Call:	Kathleen C. Hochul	Councilwoman
	Joan A. Kesner	Councilwoman
	Thomas Quatroche, Jr.	Acting Deputy Supervisor
Absent:	Patrick H. Hoak	Supervisor
	D. Mark Cavalcoli	Councilman
Also Present:	Richard Boehm	Deputy Town Attorney
	James Spute	Director of Finance

6:00 p.m. - 6:10 p.m.	RESOLUTIONS
6:10 p.m. - 6:30 p.m.	EXECUTIVE SESSION (PERSONNEL & LEGAL MATTER)

I.
RESOLVED, that the Town Board give the Building and Grounds Department permission to advertise for bid for the purchase of three pickup trucks. Funds are available in H-24 2202 and 8160.201.

Moved: Quatroche	Seconded: Kesner
Roll Call:	Ayes: Hochul, Kesner, Quatroche
	Noes: None
	Carried

II.
RESOLVED, that the Town Board authorize the Recreation Department to issue alcohol waivers for the following December Taylor Road rentals:

12/3/03	12/19/03
12/5/03	12/20/03
12/6/03	12/21/03
12/7/03	12/22/03
12/8/03	12/23/03
12/11/03	12/24/03
12/12/03	12/25/03
12/13/03	12/26/03
12/14/03	12/27/03
12/15/03	12/28/03
12/16/03	

Moved: Quatroche	Seconded: Hochul
Roll Call:	Ayes: Hochul, Kesner, Quatroche
	Noes: None
	Carried

III.

BE IT RESOLVED, that the Hamburg Town Board authorize Christopher Hull; Director of Community Development and Timothy Regan; Community Development Assistant to attend the workshop “Effectively Using the New 2000 Census; Focus on New York” to be held in Amherst, New York on November 20, 2003. Topics covered will include detailed demographics and how to access them, how to utilize the new census data within grant writing and creating demographic profiles, among others. This workshop will enhance the Department of Community Development’s ability to complete the Consolidated Plan and the CAPER as required by the United States Department of Housing and Urban Development (HUD). The use of a town car is requested. Funding for the training is available is available within the CDBG program income account. Total maximum cost for both participants as follows:

Workshop Fee:	\$470.00
Meals:	\$ 80.00
Misc:	<u>\$ 10.00</u>
Total:	\$560.00

Moved: Kesner Seconded: Hochul
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

IV.

RESOLVED, that the Town Board authorize the Supervisor to sign Section 6 of the PO-17 form requesting Erie County Department of Personnel to complete Section 7 for the classification of a new Recreation Supervisor in the Recreation Department.

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

V.

BE IT RESOLVED, that the Town Engineer’s report on the acceptance of the street lighting for the DEER SPRINGS SUBDIVISION PARTS 1 and 2 installed under Public Improvement Permit Nos.770 and 798 be received and accepted, and that the Supervisor is authorized to sign the reports.

BE IT FURTHER RESOLVED, that the Town Board authorize Niagara Mohawk to connect a total of eighteen (18) 70-watt high pressure sodium luminaries located on White Oak Way, Winterberry Lane and Hackberry Drive in accordance with the existing rate tariff, and

BE IT FURTHER RESOLVED, that two certified copies of this resolution be provided to the Engineering Department for transmittal to Niagara Mohawk, and that this resolution becomes effective on the day the report is signed by the Supervisor.

Moved: Hochul Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

VI.

BE IT RESOLVED, that the Town Engineer's report on the acceptance of the street lighting for the PARKER RIDGE SUBDIVISION PART 1 installed under Public Improvement Permit No.782 be received and accepted, and that the Supervisor is authorized to sign the report.

BE IT FURTHER RESOLVED, that the Town Board authorize New York State Electric and Gas (NYSEG) to connect a total of five (5) 50-watt high pressure sodium luminaries located on Harmony Way and John Michael Way, in accordance with the existing rate tariff, and

BE IT FURTHER RESOLVED, that two certified copies of this resolution be provided to the Engineering Department for transmittal to NYSEG, and that this resolution becomes effective on the day the report is signed by the Supervisor.

Moved: Hochul Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

VII.

WHEREAS, a sanitary sewer project is currently under construction in the Big Tree Road/South Park Avenue area of the Highland Acres Sewer District; and

WHEREAS, at the request of the Erie County Dept. of Environment and Planning, a portion of the sewer project has been increased in size to 15 inches diameter instead of 8 inches as originally designed, in order to accommodate a future County sewer project planned for this area; and

WHEREAS, due to this change in the project, the Erie County Dept. of Health has requested that a revised Environmental Assessment Form be prepared and acted upon by the Town Board,

THEREFORE BE IT RESOLVED, that the Town Board, as Lead Agency for this project, has determined that the change in sewer size will not result in any significant adverse impacts on the environment, and that a revised Negative Declaration is therefore issued to supplement the Negative Declaration for this project which was previously issued by the Town Board on June 24, 2002. The Town Supervisor is hereby authorized to sign the revised Environmental Assessment Form, for submittal to the Erie County Dept. of Health.

Moved: Quatroche Seconded: Hochul
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

WHEREAS, bids were opened on November 13, 2003 for the construction of the Engel Drive Sanitary Sewer Extension Project, with the bids received summarized as follows:

WHEREAS, the bids have been reviewed by R&D Engineering, Inc., who determined that Triple R Development is a qualified and responsible contractor, and recommended that the contract be awarded to them,

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

BE IT RESOLVED, that the Town Engineer's report on the completion and acceptance of the ROLLING RIDGE SUBDIVISION work performed under Public Improvement Permit Nos. 808, 809, 810, 811 and 812 be received and accepted, and that the Supervisor is authorized to sign the report, and

Moved: Quatroche Seconded: Hochul
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Youth Department within the 2003 Budget as follows:

To balance use of consultants this year.

Moved: Quatroche
Seconded: Kesner
Roll Call:
Ayes: Hochul, Kesner, Quatroche
Noes: None
Carried

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Building and Grounds Department within the 2003 Budget as follows:

To fund account.

X.

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Building and Grounds Department within the 2003 Budget as follows:

To fund Sign Account.

XI.

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Building and Grounds Department within the 2003 Budget as follows:

To fund account.

XII.

RESOLVED, that the Town Board approve the hiring of personnel for the Legal/Court as follows:

[illegible]

XIII.
RESOLVED, that the Town Board approve the hiring and termination of personnel for the Recreation Department as follows:

1. Steger, Andrew	B7310(320) Rec. Attendant	11/2/2003	\$8.00 P/T
2. Duggan, Kathleen	A7180(215) Rec. Attendant	11/10/2003	\$9.25 Seas. P/T
3. Duggan, Kathleen	A7180(215)	11/10/2003	Terminate
4. Benfanti, Heidi	B7310(320) Rec. Attendant	11/17/2003	\$9.25 Seas. P/T
5. Saunders, Kelly	A7265(230) Rec. Attendant	11/17/2003	\$9.00 P/T
6. Nicosia, Katy	B7310(320) Rec. Attendant	11/17/2003	\$7.50 P/T
7. Polisino, Melissa	B7310(320) Rec. Attendant	11/17/2003	\$7.35 P/T
8. Steger, Joseph	B7310(320) Rec. Attendant	11/17/2003	\$9.25 P/T
9. Turner, Ronald	ER7251(225)	11/17/2003	Terminate
10. Omphalius, Ellen	“	”	Terminate
11. Wakelee, Robert	“	”	Terminate
12. Sigeti, Andrew	“	”	Terminate
13. McFeely, Maria	“	”	Terminate
14. Nye, Jeff	“	”	Terminate
15. Pokigo, Matthew	“	”	Terminate
16. Robb, James	B7310(320) Rec. Attendant	11/17/2003	\$7.00 P/T
17. King, Gilbert	B7310(320) Rec. Attendant	11/17/2003	\$6.00 P/T
18. DiOrio, M. Anthony	B7310(320) Rec. Attendant	11/17/2003	\$8.25 P/T

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

XV.
RESOLVED, that the Town Board approve the Audit of Cash Disbursements as follows:

VOUCHER #'S

OPERATING FUND:

BATCH #145	\$950,000.00	907916
BATCH #146	\$171,025.18	907918 - 908061
BATCH #147	\$ 48,330.00	908062 - 908318
BATCH #148	\$140,478.46	UNPROCESSED
PRTRN #P/R 23	\$490,487.98	907917

TOTAL OPERATING FUND DISBURSEMENTS: \$1,800,321.62

TRUST & AGENCY:

BATCH #59	\$ 41,569.75	560459 - 560471
BATCH #60	\$ 473,789.97	560472 - 560476

TOTAL TRUST & AGENCY DISBURSEMENTS: \$ 515,359.72

CAPITAL FUND DISBURSEMENTS:

BATCH #80	\$ 325,000.00	710448
BATCH #81	\$ 91,577.89	710449 - 710462
BATCH #82	\$ 100,163.35	UNPROCESSED

TOTAL CAPITAL FUND DISBURSEMENTS: \$ 516,741.24

PAYROLL:

PR #23	\$ 456,396.73
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TOTAL PAYROLL DISBURSEMENTS: \$ 456,396.73

PETTY CASH:

TOTAL PETTY CASH DISBURSEMENTS: \$ 0.00

TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT: \$3,288,819.31

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

XVI.
RESOLVED, that the Town Board adjourn to Executive Session temporarily to discuss the legality of a resolution.

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hochul, Kesner, Quatroche
 Noes: None
 Carried

Acting Deputy Supervisor Quatroche calls the meeting back to order stating that there are no further resolutions at this time.

XVII.

RESOLVED, that the Town Board adjourn to Executive Session on a Legal Matter and Personnel Matter in Recreation and Police.

Moved: Quatroche

Seconded: Hochul

Roll Call: Ayes: Hochul, Kesner, Quatroche

Noes: None

Carried

Catherine Rybczynski, Town Clerk